



Announcement of a **Meeting** for the
DATS Technical Committee
Danville Area Transportation Study

DATE: Thursday, August 1, 2019
TIME: 10:30 AM
PLACE: Robert E Jones Municipal Building (Danville City Hall)
City Council Chambers
17 W Main Street
Danville, IL 61832

AGENDA

- I. **Call to Order & Roll Call**
- II. **Approval of Agenda:** Technical Meeting of 08/01/2019
- III. **Approval of Minutes:** Technical Meeting of 06/06/2019
- IV. **Public Comment Period**
- V. **New Business**
 - Items of Information:**
 1. Introduction of City of Danville Planning & Grants Manager, Logan Cronk
 - Discussion & Vote:**
 1. Nomination/Appointment of Technical Committee Officers
 2. Resolution FY20-01: FY 2019 UPWP Amendment: Line item transfer \$85,000 from Personnel to Professional Services.
 3. Resolution FY20-02: Use of \$25,000 from FY19 UPWP-Professional Services, for Catlin Transportation Study.
 4. Resolution FY20-03: Use of \$57,000 from FY19 UPWP-Professional Services, for the Roadway Drainage Inventory and Programming Project.
 5. Resolution FY20-04: Amendment FY19 TIP: BP 2020-2, Bridge Painting.
- VI. **Old Business**
 - Agency Reports**
 1. Danville Mass Transit
 2. City of Danville
 3. Vermilion County
 4. Townships (Danville, Newell, Georgetown, Catlin)
 5. Towns (Tilton, Georgetown, Westville, Catlin, Belgium)
 6. CRIS
 7. Vermilion Regional Airport
 8. IDOT
 9. FHWA/FTA
- VII. **Adjournment**

*If you are unable to attend this meeting please contact:
Tyson Terhune @ 431-2373.*



DATS Technical Committee

Danville Area Transportation Study
Robert E Jones Municipal Building (Danville City Hall)

Minutes: June 6, 2019

Present Technical Committee:

Chair: Adrian Greenwell: VC Highway Dept
Janet Payonk: VC Highway Dept.
Robert Nelson: IDOT District 5
Jim Wilson: Newell Township
Amy Brown: CRIS
Lisa Beith: DMT

Absent:

Vermilion County Airport Authority
Vice Chair
Shelley McClain: Village of Catlin

AGENDA

I. Call to Order & Roll Call

Greenwell called the meeting to order at 10:30

II. Approval of Agenda: Technical Meeting of June 6, 2019

Motion: Payonk Second: Wilson ALL AYE

III. Approval of Minutes: Technical Meeting of April 4, 2019

Motion: Wilson Second: Payonk ALL AYE

IV. Public Comment Period

None

V. New Business

Items of Information:

1. By-Laws Review

- Discussion of DATS MPO By-Laws and current intergovernmental agreement.
- Agreement to postpone election of Chair and Vice-Chair of the Technical Committee to a later meeting, after new Committee members are appointed.
- Discussion of Danville's two voting positions. One seat is empty and will need to be replaced. Committee agreed to leave this voting seat open until the following Technical Committee meeting. This voting seat for Danville will relate to a position that is currently in the hiring process.

Discussion & Vote:

1. FY 2020 UPWP

- Motion to adopt FY 2020 UPWP as presented

Motion: Brown Second: Wilson ALL AYE



2. Proxy Letter

- A sample letter was presented which would allow committee members to designate three proxies for attendance at all future meetings of the Technical/Policy Committees.
- Committee debated allowing this as a new practice vs. being stricter in adhering to the current established practice of notifying, by letter, when a proxy is needed on a meeting by meeting basis.
- Committee recommends allowing members to file a proxy letter and including a proxy form with future agenda packets and a reminder to submit the form if needed.
- No vote needed on the action. This is not a policy, but an expansion of the current practice regarding proxy notification.

3. TIP FY19 amendment DMT 19-01, DMT 20-01, DMT 21-01, DMT 22-01

- DMT amendments are all related to Operations and Maintenance. The amendments reflected a small increase and inclusion of years for which operations and maintenance costs had not been added.
- Motion to amend FY 19 TIP as presented

Motion: Brown Second: Beith ALL AYE

VI. **Old Business**

Agency Reports

1. *Danville Mass Transit*

New Busses, discussion on frequency of Georgetown services

2. *City of Danville*

Update on Jackson St. shared use path

3. *Vermilion County*

No report

4. *Townships (Danville, Newell, Georgetown, Catlin)*

No report

5. *Towns (Tilton, Georgetown, Westville, Catlin, Belgium)*

No report

6. *CRIS*

Increase in Medicaid rides

7. *Vermilion Regional Airport*

No report

8. *IDOT*

Update on ongoing projects

Discussion of the current TIP and reminder that projects for FY20 need to be included in the current TIP

9. *FHWA/FTA*

No report

VII. **Adjournment – 11:20**

Motion: Beith Second: Payonk ALL AYE

D. Election

Every odd numbered year, in the month of April the Chairperson shall ask for volunteers for the Nominating Committee. In the June meeting, a slate of officers shall be presented by the Nominating Committee. The Chairperson shall ask three times for other nominations from the members. Once all nominees are determined, the members present shall vote to approve the slate of officers.

ARTICLE IV - PROCEDURE

A. Meetings

During the July meeting the Policy and Technical Committees will adopt a schedule of regular meetings for the next fiscal year.

B. Special Meetings

Special meetings may be called by the Chairperson or the Lead Agency at such times and locations as deemed necessary.

C. Notice

(1) The Lead Agency-Study Director shall insure proper public notice of Committee or special committee meetings as required by law.

(2) Agendas of all meetings shall be mailed to all Committee members no less than five days in advance of a meeting.

D. Order of Business

The order of business to be transacted at any meeting shall be determined by the Chairperson in advance of the meeting. A majority of the Committee members present may agree with a voice vote to allow an agenda to be presented at the meeting and may amend any agenda being considered at said meeting. Once an agenda is approved, no other business shall be submitted at a regular meeting for action without the consent of two thirds (2/3) of the members present.

E. Rules of Order

All proceedings shall be governed by the most recent edition of Roberts Rules of Order unless otherwise herein provided.

F. Interest of members

(1) Voting. No member of the Committee who himself or whose private for-profit partnership or business has any monetary interest in any project or issue before the Committee shall in any way act or vote upon such issue.



RESOLUTION NO. FY20-01

A RESOLUTION AMENDING FY2019 UPWP BUDGET

WHEREAS, On May 10, 2018 the DATS MPO adopted the FY2019 UPWP; and

WHEREAS, there are funds remaining in this budget which can be used until the end of the 2019 calendar year; and

WHEREAS, two qualifying DATS MPO projects have been identified and request use of this funding; and

WHEREAS, use of remaining funds for qualifying projects will achieve existing DATS MPO goals and objectives;

NOW, THEREFORE, BE IT RESOLVED by the Danville Area Transportation Study MPO, as follows:

1. Decrease the FY2019 UPWP Personnel line item by \$85,000 and transfer this amount to the FY2019 UPWP Professional Services line item.

This Resolution is effective upon its passage and approval by the DATS Policy Committee.

RECOMMENDED BY TECHNICAL COMMITTEE

This 1st day of August, 2017 with ___ Ayes, _____ Nays and ___ Absent.

APPROVED BY POLICY COMMITTEE

This 8th day of August, 2017 with ___ Ayes, _____ Nays and ___ Absent.

Approved:

By: _____
Policy Chair

ATTEST:

By: _____
DATS Director

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RESOLUTION NO. FY20-02

**A RESOLUTION FOR USE OF FY2019 UPWP REMAINING FUNDS FOR THE VILLAGE
OF CATLIN TRANSPORTATION STUDY PROJECT**

WHEREAS, On August 8, 2019 the DATS MPO Policy Committee amended the FY2019 UPWP budget by transferring \$85,000 from the Personnel line item to the Professional Services line item; and

WHEREAS, this transfer was approved in order to facilitate two qualifying DATS MPO projects to be completed within the calendar year of 2019; and

WHEREAS, the Village of Catlin Transportation Study Project is one of those projects; and

WHEREAS, the Village of Catlin is requesting \$25,000 of MPO funds for this project (100% of the total cost);

NOW, THEREFORE, BE IT RESOLVED by the Danville Area Transportation Study MPO, as follows:

1. The Danville Area Transportation Study Policy Committee authorizes use of \$25,000 from the FY2019 UPWP for the Village of Catlin Transportation Study Project.

This Resolution is effective upon its passage and approval by the DATS Policy Committee.

RECOMMENDED BY TECHNICAL COMMITTEE

this 1st day of August, 2019 with ___ Ayes, ___ Nays and ___ Absent.

APPROVED BY POLICY COMMITTEE

this 8th day of August, 2019 with ___ Ayes, ___ Nays and ___ Absent.

Approved:

By: _____
Policy Chair

ATTEST:

By: _____ DATS Director

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RESOLUTION NO. FY20-03

A RESOLUTION FOR USE OF FY2019 UPWP REMAINING FUNDS FOR THE CITY OF DANVILLE ROADWAY DRAINAGE INVENTORY AND PROGRAMMING PROJECT

WHEREAS, On August 8, 2019 the DATS MPO Policy Committee amended the FY19 UPWP budget by transferring \$85,000 from the Personnel line item to the Professional Services line item; and

WHEREAS, this transfer was approved in order to facilitate two qualifying DATS MPO projects to be completed within the calendar year of 2019; and

WHEREAS, the City of Danville Roadway Drainage Inventory and Programming Project is one of those projects; and

WHEREAS, the City of Danville is requesting \$57,000 of MPO funds for this project (19.5% of the total cost);

NOW, THEREFORE, BE IT RESOLVED by the Danville Area Transportation Study MPO, as follows:

1. The Danville Area Transportation Study Policy Committee authorizes use of \$57,000 from the FY19 UPWP for the City of Danville Roadway Drainage Inventory and Programming Project.

This Resolution is effective upon its passage and approval by the DATS Policy Committee.

RECOMMENDED BY TECHNICAL COMMITTEE
this 1st day of August, 2019 with ___ Ayes, ___ Nays and ___ Absent.

APPROVED BY POLICY COMMITTEE
this 8th day of August, 2019 with ___ Ayes, ___ Nays and ___ Absent.

Approved:

By: _____
Policy Chair

ATTEST:

By: _____
DATS Director

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RESOLUTION NO. FY20-04

**A RESOLUTION TO APPROVE AN AMENDMENT TO THE FY 2019-2022
TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, On September 13, 2018 the DATS MPO Policy Committee approved the FY 2019-2020 Transportation Improvement Program; and

WHEREAS, the Danville Area Transportation Study, in cooperation with the Illinois Department of Transportation, has a continuing, comprehensive and cooperative (3C) planning process for the transportation planning in compliance with Federal regulations for the urbanized area;

NOW, THEREFORE, BE IT RESOLVED that the Policy Committee of the Danville Area Transportation Study, Danville Urbanized Area, Illinois, approves the alteration of the following projects:

1. Addition of project: Illinois Department of Transportation, BP2020-2, Bridge Painting

This Resolution is effective upon its passage and approval by the DATS Policy Committee.

RECOMMENDED BY TECHNICAL COMMITTEE

this 1st day of August, 2019 with ___ Ayes, ___ Nays and ___ Absent.

APPROVED BY POLICY COMMITTEE

this 8th day of August, 2019 with ___ Ayes, ___ Nays and ___ Absent.

Approved:

By: _____
Policy Chair

ATTEST:

By: _____
DATS Director

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Fiscal Year 2020 Annual Element

CITY OF DANVILLE

PROJECT NUMBER	PROJECT ROUTE	DESCRIPTION OF PROPOSED IMPROVEMENT	LOCATION BEGINNING	END	FUND TYPE	Agency Cost (in 1,000's)	Partner Agency Cost (in 1,000's)	State Cost Share (in 1,000's)	Federal Cost Share (in 1,000's)	TOTAL PROJECT COST (in 1,000's)	NOTES
DA-20-01	VARIOUS	ANNUAL MAINTENANCE			MFT/LOCAL	1,000.00				1,000.00	
TOTAL (in 1,000's)											
TOTAL (in 1,000's)											

DANVILLE MASS TRANSIT

PROJECT NUMBER	PROJECT ROUTE	DESCRIPTION OF PROPOSED IMPROVEMENT	LOCATION BEGINNING	END	FUND TYPE	Agency Cost (in 1,000's)	Partner Agency Cost (in 1,000's)	State Cost Share (in 1,000's)	Federal Cost Share (in 1,000's)	TOTAL PROJECT COST (in 1,000's)	NOTES
DMT-20-01	OPERATING ASSISTANCE				5307			750.00	750.00	1500.00	
DMT-20-02	ONE (1) SUPER-MEDIUM BUS				5310			27.00	88.00	115.00	
TOTAL (in 1,000's)											
TOTAL (in 1,000's)											

VERMILION COUNTY

PROJECT NUMBER	PROJECT ROUTE	DESCRIPTION OF PROPOSED IMPROVEMENT	LOCATION BEGINNING	END	FUND TYPE	Agency Cost (in 1,000's)	Partner Agency Cost (in 1,000's)	State Cost Share (in 1,000's)	Federal Cost Share (in 1,000's)	TOTAL PROJECT COST (in 1,000's)	NOTES
VC-20-02	COUNTY ROADS	ANNUAL Co. RESURFACING	VARIOUS		MFT	200.00				200.00	
VC-20-03	COUNTY ROADS	ANNUAL Co. SEAL COAT	VARIOUS		MFT	400.00				400.00	20-00000-00-GM
VC-20-04	TOWNSHIP ROADS	ANNUAL TWSP SEAL COAT	VARIOUS		MFT	1,800.00				1,800.00	20-XX000-00-GM
VC-20-05	TR 325 DANVILLE TWSP	BRIDGE REPLACEMENT	SN 092-3271		HBP/TBP	25.00	25.00	25.00	200.00	250.00	13-05145-00-BR
TOTAL (in 1,000's)											
TOTAL (in 1,000's)											

CRIS RURAL MASS TRANSIT DISTRICT: Fiscal Year 2020 Annual Element

PROJECT NUMBER	PROJECT ROUTE	DESCRIPTION OF PROPOSED IMPROVEMENT	LOCATION BEGINNING	END	FUND TYPE	Agency Cost (in 1,000's)	Partner Agency Cost (in 1,000's)	State Cost Share (in 1,000's)	Federal Cost Share (in 1,000's)	TOTAL PROJECT COST (in 1,000's)	NOTES
CRIS-20-01	(3) 15 PASSENGER BUS				5310				190.00	190.00	
CRIS-20-02	OPERATING ASSISTANCE				5311				174.00	174.00	
CRIS-20-03	OPERATING ASSISTANCE				DOAP			1,198.00		1,198.00	
CRIS-20-04	Planning Grant	Technical Study							60.00	60.00	
TOTAL (in 1,000's)											
TOTAL (in 1,000's)											

VERMILION REGIONAL AIRPORT											
PROJECT NUMBER	PROJECT ROUTE	DESCRIPTION OF PROPOSED IMPROVEMENT	LOCATION		FUND TYPE	Agency Cost (in 1,000's)	Partner Agency Cost (in 1,000's)	State Cost Share (in 1,000's)	Federal Cost Share (in 1,000's)	TOTAL PROJECT COST (in 1,000's)	NOTES
			BEGINNING	END							
VRA-20-01	APRON REHABILITATION PHASE 2	REHABILITATE A PORTION OF THE AIRCRAFT PARKING APRON				45.00		45.00	810.00	900.00	
TOTAL (in 1,000's)						45.00	0.00	45.00	810.00	900.00	
VERMILION COUNTY CONSERVATION DISTRICT											
PROJECT NUMBER	PROJECT ROUTE	DESCRIPTION OF PROPOSED IMPROVEMENT	LOCATION		FUND TYPE	Agency Cost (in 1,000's)	Partner Agency Cost (in 1,000's)	State Cost Share (in 1,000's)	Federal Cost Share (in 1,000's)	TOTAL PROJECT COST (in 1,000's)	NOTES
			BEGINNING	END							
VCCD-20-01	Kickapoo Trail	New Multi-Use Trail	Grays Sliding Rd	Vermilion CO Fairgrounds	Local (IDNR)	1,036.00			1,401.00	2,437.00	Advanced Construction
TOTAL (in 1,000's)						1,036.00	0.00	0.00	1,401.00	2,437.00	
ILLINOIS DEPARTMENT OF TRANSPORTATION											
PROJECT NUMBER	PROJECT ROUTE	DESCRIPTION OF PROPOSED IMPROVEMENT	LOCATION		FUND TYPE	Agency Cost (in 1,000's)	Partner Agency Cost (in 1,000's)	State Cost Share (in 1,000's)	Federal Cost Share (in 1,000's)	TOTAL PROJECT COST (in 1,000's)	NOTES
			BEGINNING	END							
A007	I-74	Bridge Superstructure	Salt Fork Vermilion River W of Danville		NHPP - State / State Match			1,700.00	15,300.00	17,000.00	Structure Numbers 092-0006 & 092-0007
		Construc tion Engineering					174.00	1,562.00	1,736.00		
		Median Crossover					1.00	9.00	10.00		
BP2020-2	I-74	Bridge Painting	Various Locations	NHPP-State / NHPP-State Match			157.00	1,411.00	1,568.00	Structure Numbers: 092-0008, 092- 0009, 092-0025, 092-0026, 092- 0023 & 092-0024	
H507	I-74	PE (Phase I) / PE (Phase II)	Under Tilton Rd in Tilton	NHPP-State / State Match			30.00	270.00	300.00	Structure Number 092-0087	
TOTAL (in 1,000's)						0.00	0.00	2,062.00	18,552.00	20,614.00	

Danville Area Transportation Study
Transportation Planning Expenses
March 1 - March 31, 2019
FHWA/FTA

DATS (FY 2019)

ITEM	BUDGET	CURRENT PERIOD	YEAR TO DATE	REMAINING BALANCE
<u>Personnel</u>	\$155,006.00	\$2,383.79	\$44,041.91	\$110,964.09
<u>Contractural</u>				
Advertising	\$400.00		\$0.00	\$400.00
Professional Services	\$57,331.00	\$0.00	\$57,672.00	-\$341.00
Dues	\$500.00	-\$2.20	\$972.51	-\$472.51
Training	\$2,000.00	\$0.00	\$200.00	\$1,800.00
Technology Support	\$11,500.00	\$0.00	\$0.00	\$11,500.00
Postage	\$275.00	\$0.00	\$57.82	\$217.18
Other Contractural	\$1,000.00		\$28.03	\$973.97
<u>Total</u>	\$73,006.00	-\$2.20	\$58,928.36	\$14,077.64
<u>Commodities</u>				
Publications	\$100.00	\$202.97	\$375.14	-\$275.14
Office Supplies	\$1,000.00	\$33.23	\$1,369.99	-\$369.99
Telephone	\$500.00	\$36.01	\$324.09	\$175.91
<u>Total</u>	\$1,600.00	\$272.21	\$2,069.22	-\$469.22
<u>Capital Outlays</u>				
Technology Upgrades	\$2,500.00		\$2,789.30	-\$289.30
<u>Total</u>	\$2,500.00	\$0.00	\$2,789.30	-\$289.30
TOTAL EXPENSES	\$232,112.00	\$2,653.80	\$107,828.79	\$124,283.21

(2.20) Will be moved to office supply expense